

## Tivian Unipark and GDPR Compliance

On May 25, 2018 the General Data Protection Regulation (GDPR) took effect in the European Union (EU). The new regulation imposes broad new data privacy protections for EU individuals and applies to any company that collects or handles EU personal data, regardless of the company's location.

Tivian is committed to helping its customers comply with GDPR through robust privacy and security protections in its products and services.

Below, we describe the steps we've taken to implement GDPR-compliant functionality in our Tivian Unipark product.

## How Tivian Unipark Addresses GDPR Requirements

Tivian is taking a multi-level approach to fulfill GDPR product compliance requirements with minimal impact to customers:

- Level I - Addressing core infrastructure requirements around encryption, backups, and data retention.
- Level II - Addressing additional GDPR requirements through the existing user interface and APIs.

### Level I - Infrastructure

Key GDPR Requirements	Tivian Unipark Capabilities
Encryption-at-rest of Personal Data	Our customers take advantage of encryption at rest in the AWS data center. Databases are encrypted and can only be read via the DBMS by the application or by an administrator who has username and password access.

<b>Key GDPR Requirements</b>	<b>Tivian Unipark Capabilities</b>
Encryption-in-transit of Personal Data	<p>Communication between clients and the Tivian Unipark Server is encrypted using HTTPS/SSL.</p> <p>Communication between the Tivian Unipark Server and 3rd-party systems is encrypted via HTTPS/SSL.</p> <p>Tivian Unipark internal server-to-server uses SSL and network isolation for a customer's server cluster.</p>
Data Mapping / Data Inventory	Tivian Unipark documentation provides a comprehensive overview of the standard data model and the fields which can be used to store personal data. Custom added fields need to be documented by the customer.
Individual's Right - Data Retention	Customers have the ability to remove data when they decide it is necessary using the existing APIs or user interface.
Data Backups	Backups are kept for a period of minimum 7 days.
Privacy by Design	The Tivian Unipark development processes include data privacy reviews during architecture and design phases for new major features.

## Level II - User Interface ("UI") and APIs

The features listed below are provided in the currently supported versions of Tivian Unipark.

<b>Key GDPR Requirements</b>	<b>Tivian Unipark Capabilities</b>
Individual's Right to Access and Review	Tivian Unipark provides an existing API and UI to access and review personal data by individuals.
Individual's Right to Update Data	Tivian Unipark provides capabilities to update an individual's personal data. In addition, Tivian Unipark provides an existing API to update personal data by individuals.
Individual's Right - Data Portability	Tivian Unipark provides comprehensive data export capabilities.

<b>Key GDPR Requirements</b>	<b>Tivian Unipark Capabilities</b>
Individual's Right - Commonly Used Format	Tivian Unipark provides different file formats for data export, such as CSV, TXT, PDF, and HTML.
Individual's Right to Erasure	Tivian Unipark provides capabilities to delete personal data.
Individual's Right - Consent	Tivian Unipark provides an existing API and also allows administrators to set up fields and processes to manage a data subject's consent.

## We're Here to Help

If you have any questions, please check out the additional resources or contact us on our website.

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